



CENTRAL ARKANSAS DEVELOPMENT COUNCIL
APPLICATION FOR EMPLOYMENT

(Answer All Questions - Please Print)

This form, as well as a hand fillable one, can be downloaded at www.cadc.com/employment.
Save this application to your computer. Once completed, attach it to an email and send to hr@cadc.com.

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, disability or military status.

Employment Desired: _____ Date: _____

Position(s) applying for: _____

Location of position: _____

Were you previously employed by CADDC? [] Yes* [] No *If yes, when and where? _____

Referred by: _____

When would you be available to start work? _____

Personal Information

Last Name: _____ First Name: _____ Middle Initial: _____

Social Security Number (SSN) _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Have you been bonded? [] Yes* [] No *If yes, on what jobs? _____

Have you been convicted of a crime in the past 10 years, excluding misdemeanors and summary offenses? [] Yes* [] No

*If yes, describe in full: _____

List relatives on the CADDC Board of Directors or employed by CADDC. _____

In case of emergency, notify:

Last Name: _____ First Name: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

Education

High School

Name of School _____

Address: _____ City: _____ State: _____

Years Completed: _____ Did you graduate? Yes No* *If **no**, did you get your GED? Yes No N/A

College

Name of School _____

Address: _____ City: _____ State: _____

Years Completed: _____ Did you graduate? Yes* No *If **yes**, degree obtained? _____

Degree _____

Trade, Business, or Technical School

Name of School _____

Address: _____ City: _____ State: _____

Years Completed: _____ Did you graduate? Yes* No *If **yes**, degree obtained? _____

Degree _____

Employment History

Resume may be attached. However, employment history must be completed to be considered.

Starting with your current, or recent employer, provide a **ten (10) year** employment history.

From: _____ To: _____

Company Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Salary: _____ Position: _____

Reason for leaving: _____

From: _____ To: _____

Company Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Salary: _____ Position: _____

Reason for leaving: _____

From: _____ To: _____

Company Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Salary: _____ Position: _____

Reason for leaving: _____

From: _____ To: _____

Company Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Salary: _____ Position: _____

Reason for leaving: _____

Employment History, continued

| | |
|---------------------------|------------------------------|
| From: _____ | To: _____ |
| Company Name: _____ | Phone Number: _____ |
| Address: _____ | |
| City: _____ | State: _____ Zip Code: _____ |
| Salary: _____ | Position: _____ |
| Reason for leaving: _____ | |
| From: _____ | To: _____ |
| Company Name: _____ | Phone Number: _____ |
| Address: _____ | |
| City: _____ | State: _____ Zip Code: _____ |
| Salary: _____ | Position: _____ |
| Reason for leaving: _____ | |
| From: _____ | To: _____ |
| Company Name: _____ | Phone Number: _____ |
| Address: _____ | |
| City: _____ | State: _____ Zip Code: _____ |
| Salary: _____ | Position: _____ |
| Reason for leaving: _____ | |
| From: _____ | To: _____ |
| Company Name: _____ | Phone Number: _____ |
| Address: _____ | |
| City: _____ | State: _____ Zip Code: _____ |
| Salary: _____ | Position: _____ |
| Reason for leaving: _____ | |
| From: _____ | To: _____ |
| Company Name: _____ | Phone Number: _____ |
| Address: _____ | |
| City: _____ | State: _____ Zip Code: _____ |
| Salary: _____ | Position: _____ |
| Reason for leaving: _____ | |

Are there any other experiences, skills, or qualifications which you feel would benefit you in this position?

May we contact the employers listed? Yes No*

*If **no**, indicate which one(s) you do not wish us to contact:

References:

| | |
|---------------------|-------------------------|
| Name _____ | Address: _____ |
| Phone Number: _____ | Years Acquainted: _____ |
| Name _____ | Address: _____ |
| Phone Number: _____ | Years Acquainted: _____ |
| Name _____ | Address: _____ |
| Phone Number: _____ | Years Acquainted: _____ |

Application must be filled out completely to be considered.

Resumes will not be considered as part of the official employment application. Applications with statements such as "See Resume" will not be considered as complete.

I certify that the information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that prospective employees, or employees transferred into certain CADC positions, may be subject to a criminal background check, driver's record check, and/or pre-employment, and on-going, drug/alcohol testing.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue my employment in the future.

Signature

Date

Once completed, save this application, **attach it an email** and send to hr@cadc.com.

You may also **print and mail** this application to:

If in the area, you may **print and return** this application to:

CADC
Attn. Human Resources
P.O. Box 580
Benton, AR 72018

CADC
Attn. Human Resources
321 Edison Avenue
Benton, AR 72015