

**EMPLOYMENT OPPORTUNITY
FACT SHEET**

AS A PARTNER WITH THE ARKANSAS DEPARTMENT OF WORKFORCE SERVICES, WE REPORT ALL APPLICANTS WHO FAIL TO KEEP THEIR SCHEDULED INTERVIEW OR FAIL TO REPORT FOR A SET START DATE. ONLY SERIOUS APPLICANTS NEED APPLY.

POSITION: Janitor
LOCATION: Benton SAC
HOURS: 20 Hours – PART-TIME
APPLICATION DEADLINE: Until Filled
DATE POSITION TO BE FILLED: As Soon As Possible
SALARY: \$ 12.04 per Hour

JOB DUTIES:

Sweep, mop and wax floors.
Vacuum carpeted areas.
Clean bathrooms-take out trash-dust offices.
Lawn maintenance.
Light building maintenance.
Other duties as assigned.

EDUCATION REQUIREMENTS: High school diploma or GED or one to three months related experience and/or training; or equivalent combination of education, training, and experience preferred.

EXPERIENCE NEEDED: Must have good communication and organizational skills, able to multi-task, work independently and work in fast-paced environment.

OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Must be able to regularly lift and/or move up to 25 lbs. and occasionally up to 50 lbs.

“EQUAL OPPORTUNITY EMPLOYER”

Central Arkansas Development Council

To download Employment Application go to www.cadc.com or for more information call 501-315-1121