

**EMPLOYMENT OPPORTUNITY  
FACT SHEET  
RE-ADVERTISING**

**POSITION: Teacher I - CDA**

**LOCATION: Malvern Head Start Center**

**HOURS: 40 hours per week**

**FULL-TIME: X**

**PART-TIME:**

**APPLICATION DEADLINE: Until Filled**

**DATE POSITION TO BE FILLED: As soon as possible**

**SALARY: \$ 8.92 per hour**

**JOB DUTIES:**

Establish & maintain a safe, healthy, organized learning environment.

Prepare developmentally appropriate materials and activities for pre-school children.

Maintain up-to-date records on children.

Encourage parent involvement; including (2) two home visits each year.

Other duties as assigned.

**EDUCATION REQUIREMENTS: High School diploma or GED and Child Development Associate (CDA) in early childhood preferred. One-year certificate from college or technical school; or six months to one year related experience and/or training; or equivalent combination of education, training, and experience.**

**EXPERIENCE NEEDED: Experience working w/pre-school children preferred.**

**OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Regularly must lift and/or move up to 25 pounds, occasionally up to 50 pounds.**

**DATE OF NOTICE: 01/06/12**

**Remove after: 01/16/12**

**“EQUAL OPPORTUNITY EMPLOYER”**

Central Arkansas Development Council

To download Employment Application go to [www.cadc.com](http://www.cadc.com) or for more information call 888-404-7360