

**EMPLOYMENT OPPORTUNITY  
FACT SHEET**

**POSITION:** Temporary Center Assistant I - SUB

**LOCATION:** Benton Senior Activity Center

**HOURS:** up to 29 hours per week

**FULL-TIME:** **PART-TIME: X**

**APPLICATION DEADLINE:** Open until filled

**DATE POSITION TO BE FILLED:** ASAP

**SALARY:** \$ 7.42 per Hour

**JOB DUTIES:**

Maintain required records.  
Other duties as assigned.

**EDUCATION REQUIREMENTS:** One-year certificate from college or technical school; or six months to one year related experience and/or training; or equivalent combination of education, training, and experience.

**EXPERIENCE NEEDED:** See above.

**OTHER REQUIREMENTS:** Pre-Employment Drug Screening and Criminal Background Check. Good computer skills a plus.

**DATE OF NOTICE:** 09/24/10

**Remove after:** 10/04/10

**“EQUAL OPPORTUNITY EMPLOYER”**

Central Arkansas Development Council

To download Employment Application go to [www.cadc.com](http://www.cadc.com) or for more information call 888-404-7360